



Torch Lake Federal Credit Union

"Financial Excellence in a Credit Union You Can Trust"

400 Hecla Street • Laurium, MI 49913

906-337-5565 Phone • 906-337-0385 Fax

SHARE DRAFT POLICY

ELIGIBILITY REQUIREMENTS:

1. Any person, club or organization with a minimum balance of \$25.00 in a credit union share account may open a Share Draft account.
2. You must be 18 years of age to open a Share Draft account. Applicants under the age of 18 are required to have a parent or guardian on the account as a joint owner.

OVERDRAFT COVERAGE:

1. If at any time you overdraw your Share Draft account and you have sufficient funds in your Share account which could be transferred to pay the overdraft, we will not return the draft as "Insufficient Funds" item, but rather pay for the Draft/EFT with Funds transferred from the Share account and apply a Shares transfer fee. (*See Fees & Charges)
2. There will be no charge to transfer funds from Share accounts to Share Draft accounts if you request the transfer in person, on the telephone or On-Line Banking prior to drafts clearing.

FEES ON SHARE DRAFT ACCOUNTS:

1. If one or more drafts are presented for payment and there not enough funds in the Share Draft account, we reserve the right to transfer funds from any Regular Share account held in the name of any or all parties listed on the Share Draft account. Account funds will be transferred from the Share(s) account(s) a \$2.00 fee will be charged per item. (*See Rates & Fees Schedule)
2. A \$15 set-up fee is required to open a Share Draft account. (Non-refundable)
3. If a Stop Payment is requested for a draft(s) a \$10 fee will be charged per draft or a consecutive series of checks.
4. Copies of drafts can be obtained for \$2.00 per check.
5. If at any time you overdraw you Share Draft account, a \$32.50 "NSF" fee will be charged to your account. *with exceptions
6. Telephone transfers: Three (3) free per month-\$1.00 each request thereafter. (*See Rate & Fee Schedule)
7. The credit union offers professional assistance for account reconciliation at a cost of \$20.00 per hour. This service is available twice per year per account.
8. Negative Share Draft accounts are charged \$2.00 per day Negative Share Draft Fee for up to 7 days; on the eighth day the Share Draft will be closed and turned over to the Collections Department.
9. Closed Share Draft accounts requested to be reopened will be charged a \$15.00 fee.

NCUA INSURED TO \$250,000.00

Accounting of your Share Draft Account:

- ✓ Each transaction is to be recorded in a check register for an accurate balance history.
- ✓ When viewing your account at an ATM, with a transaction receipt or on-line be aware the AVAILABLE BALANCE and the ACTUAL BALANCE may be different due to a purchase or transaction in progress.
Always go by the balance you have recorded in your check register.
- ✓ If you have scheduled a payment to be withdrawn from your account as an auto-pay and you would like to stop the payment for whatever reason you must contact the company you are paying to initiate the stop-pay request.

CLOSURE OF SHARE DRAFT ACCOUNTS:

1. A Share Draft account may be closed if the account is overdrawn six (6) times during any six (6) month period.
2. We reserve the right to close a Share Draft at any time if you abuse the purpose of the account.
3. If it is necessary for us to close an account, you will be notified of the effective date of the closing, via US Postal Service.
*It is the member's responsibility to contact any retailer, agency or person(s) you have written drafts or scheduled auto-payments informing departments of the notification of change.
4. We reserve the right to close a Share Draft account if you have caused a loss to the credit union.
5. Negative Share Draft balance OF \$100 or more.

BENEFITS OF A TORCH LAKE FEDERAL CREDIT UNION CHECKING:

1. NO MINIMUM BALANCE REQUIRED
2. NO MONTHLY SERVICE CHARGE
3. On-Line ACCOUNT ACCESS www.torchlakefederal.com (view balances, transfer funds, balance your checkbook or view and print check images.
4. FREE eStatements
5. ATM/Debit Card
6. eAlerts with online banking

***MEMBERS 55 YEARS OF AGE AND OVER ARE ELIGIBLE TO RECEIVE ONE FREE BOX OF CLUB CHECKS PER YEAR -**

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